

# Office of the Kanpur Gram Panchayat

Vill: - Purash, P.O.: -Kanpur, P.S.: - Amta, Dist.: - Howrah, Pin: -711410.

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Ph. No. (03214)-250530

Memo. No: -164/e-NIT/Kan-GP/25-26

Dated: - 13/06/2025



## NOTICE INVITING e-TENDER

The PRODHAN, KANPUR GRAM PANCHAYAT, Howrah invites e-Tender on percentage rate basis from reputed and resourceful contractor/ firm / Public Sector undertaking / Government Company for the works listed in the table below (Submission of Tender through online).

Sl No	AAP NO	Name of the work.	Source of Fund	Site of Details	Estimated Amount. (Rs.) (Inc. All Tax)	Earnest Money (Rs.)	Cost of Processing Fees (Rs.)	Time of Completion
1.	18/25-26	Maintenance Of Community Hall Near Kanpur GP Office. (ACTIVITY ID: - 109599019)	15 <sup>th</sup> CFC (UNTIED)	Mouza: - Purash J.L: - 07, Sansad- Kanpur/VI.	198900.00	4000.00	250.00	30 Days

In the event of e-filling, in tending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Cost of Pre-qualification of bid documents and earnest money & Cost of Tender Paper should be deposited online Mode by System. The process of deposit of earnest money through offline instruments like Bank Draft, Pay Order etc. will be stopped for e-tender procurement of this Office. Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E-Procurement site. Bidders are also advised to submit EMD of their bid, at least 1(One) working days before the bid submission closing date as it requires time for processing of Payment of EMD. Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in>.

1. Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Date and Time Schedule.
2. The entire technical proposal consisting of
  - i) A1 (Statutory Cover) in addition to Notice Inviting Tender, Tender Form & Technical Details.
  - ii) A2 (Non Statutory Cover).
3. Eligibility criteria for participation in the tender:-
  - i) Up to date Trade Licence
  - ii) Valid GST identification number (GSTIN) document under relevant GST Acts & rules of state Govt. of W.B.PAN
  - iii) Latest professional tax payment certificate (PTPC) or P.T payment challan for current financial year or government order for exemption in other state, if applicable.
  - iv) Successfully completion as a prime contractor in single contract of one similar type of work within the last 3 (Three) financial years for work value not less than 60% (Sixty percent) of the amount put to tender.
  - v) Income Tax Return acknowledgement for last Three years.

- N.B.-a) All uploaded documents must be the color scan of original certificates. (No scan of Xerox copies of certificates will be accepted)
- b) Estimated amount, Date of Completion of work and detailed communicational address of client must be indicated in the Credential Certificate.
- c) Either completion certificate or payment certificate shall be treated as evidentiary document of credential of work but both of the documents must accompany with copies of Work order & B.O Q ( STS or TDS shall not be deemed as payment certificate).
- 5) Registered Partnership Deed for Partnership Firm is to be submitted. The company shall furnish the Article of Association and Memorandum. Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any tender



on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such tender.

6) Registered Unemployed Engineers "Co-Operative Societies / Labour Co-operative Societies are required to furnish valid Bye Law, Current Audit Report and Minute of last A.G.M. along with other relevant supporting papers.

7) Joint Ventures will not be allowed.

8) A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found any bidder have applied severally in a single job, all his applications will be rejected for the job, without assigning any reason thereof.

9) Running payment for work may be made to the executing agency as per availability of fund. The executing agency may not get a running payment unless the gross amount of running bill is 5(five) Lakh or 30% of the tendered amount whichever is less.

10) No mobilization advance and secured advance will be allowed.

11) **Security Deposit:** Retention money towards performance Security amounting to 10% (Ten percent) of the value of the work shall be deducted from the running account bill of the tenderer as per prevailing order. No interest will be paid on Security Deposit. The S.D money shall be refunded after 6(Six) months from date of virtual completion of the work.

12) Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, Labour shed, laboratory etc. at their own cost and responsibility.

13) All materials required for the proposed work including cement and steel shall be of specified grade and approved brand inconformity with relevant code of practice (latest revision) and manufactured accordingly and shall be procured and supplied by the agency at their own cost including all taxes. Authenticated evidence for purchase of cement and steel are to be submitted along with challan and test certificate. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.

14) Constructional Labour Well fare cess @ 1% (One percent) of cost of construction will be deducted from every bill of the selected agency.

15) Bids shall remain valid for a period not less than 180 (one hundred eighty) days from the last date of submission of Financial Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

**16) Date and Time Schedule: -**

Sl No	Particulars		Date	Time(hrs.)
1.	<b>Published Date</b>		13/06/2025	At 6.55 PM
2.	<b>Documents Download / Sale Start Date</b>	<b>From</b>	16/06/2025	At 10.00 AM
3.	<b>Documents Download / Sale End Date</b>	<b>To</b>	24/06/2025	At 12.00 PM
4.	<b>Bid Submission Start Date</b>		16/06/2025	At 10.00 AM
5.	<b>Bid Submission End Date</b>		24/06/2025	At 12.00 PM
6.	<b>Bid Opening Date (Technical)</b>		26/06/2025	At 12.00 PM
7.	<b>Bid Opening Date (Financial)</b>	<b>After Evaluation of Technical Bid</b>		
8.	<b>Place of Opening Bid</b>	<b>Kanpur Gram Panchayat</b>		
9.	<b>Officer Inviting Bid</b>	<b>Pradhan, Kanpur GP</b>		

17) Submission of Tenders:-Tenders are to be submitted through online to the website stated in Section -A using the Digital Signature Certificate (DSC).

18) **Qualification Criteria:-**The 'Panchayat Tender Committee' will evaluate the eligibility of each tenderer, the bidders shall have to meet all the minimum criteria regarding:-

- i) **Technical Capability**      ii) **Financial Capacity**      iii) **Experience**

The eligibility of a tenderer will be ascertained on the basis of the self attested documents in support of the minimum criteria as above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a tenderer is either manufactured or false, in such cases the eligibility of the tenderer will be outrightly rejected at any stage without any prejudice.

- 19) If there be any objection regarding prequalifying the Agency that should be lodged off so the PRODHAN, KANPUR GRAM PANCHAYAT within two (2) days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Evaluation Committee.
- 20) The acceptance of tender will rest with the Kanpur Gram Panchayat Tender Committee Tender committee who does not bind to accept the lowest tender and reserves the authority to reject any / in part or all the tenders received or to split up the work in different groups and to annual the Tender proceedings at any stage without assigning any reason thereof.
- 21) The Job Card holders' shall mandatorily be engaged by the contractor /agency where rural unskilled workers can be engaged. The contractor/agency executing the work shall also furnish a certificate after completion of work that only job card holders were engaged for unskilled work during execution i.e. Annex VI. The guide lined of Karmashree Scheme issued by the special Secretary, P&RD , Govt of WB, via GO No 1140 (SEC) PRD-33011/1/2024-MGNREGS SEC dated-07-03-2024)
- 22) Payment will be made after receiving the Material testing report.

Prodhan  
Kanpur Gram Panchayat  
Dated: - 13/06/2025

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Kanpur Gram Panchayat  
Howrah

**Memo. No: -164/e-NIT/Kan-GP/25-26**

Copy forwarded for information to:-

1. The S.D.O. Uluberia Sub-Division, Uluberia, Howrah.
2. The E.O. & BDO, Amta-I Panchayat Samity.
3. Maneger, P.B.G.Bank (Kanpur Branch).
4. Prodhan, Basantapur G.P.
5. Notice Board of this Gram Panchayat.

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Kanpur Gram Panchayat  
Amta-I, Howrah

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